

SAMUEL GILBERT PUBLIC SCHOOL

AGENDA

P&C General Meeting, 8.00pm on Tuesday, 10th August 2010, Teacher's Staff Room

☺ **ALL WELCOME**

1.	Welcome	Duncan Guy
2.	Apologies	Duncan Guy
3.	Confirmation of Minutes of P&C General Meeting – 8 June 2010	Duncan Guy
4.	Correspondence	Karen Romano
6.	Regular Reports: (a) President's Report (b) Treasurer's Report (c) Principal's Report (d) Uniform Shop Report (e) Band Report (f) Canteen Report (g) School Banking Report (h) Fete Report	Duncan Guy Adrian Wilson Andrew Bowmer Leisa Whiteside Alison Rylance Leisa Whiteside Donna White/Nicole Clifford Nicole Clifford
7.	Other Business a) Staff Tea/Coffee b) Fete set up c) Engraved plaques d) Election Day – sale of giant raffle tickets (roster) e) 'Think U Know' Program f) Father's Day Stall Update g) 'Kiss & Drop' Shelter h) St John Family First Aid course i) The Billy Tea Bush Band Workshop Program	Leisa Whiteside John Doherty Carlijn van Baal Andrew Bowmer/Karen Romano Hazel Postill Leisa Whiteside Allan White & Andrew Bowmer Karen Romano Karen Romano
8.	Action Status	

Next Meeting Date/Time/Venue:

All attendees to complete Attendance Register

Membership of P&C:

Anyone wishing to join the P&C and, in doing so, have voting rights at these meetings are invited to join for a \$1 membership fee. Please register with the Secretary and a receipt will be issued by the Treasurer.



Actions Status (10 August 2010)

Action Description	By When	Notes	Action Status
1. Alan White will co-ordinate 'Kiss & Drop' Shelter project with Andrew Bowmer and collect quotes for presentation at the next P&C general meeting.	Aug 2010		
1. Donna Harris to raise parents concerns about quality of school photos taken in 2009 with photographers.	Jun 2010		
2. Andrew Bowmer will calculate the cost of purchasing Mathletics for use by all students for presentation at the next P&C General Meeting in August.	Aug 2010		
3. Debbie Vumbaca will prepare a costing for the Trivia Night and report back at next General Meeting (including the hire of MC).	Aug 2010		
4. Leisa Whiteside to place a notice in the newsletter seeking volunteers to coordinate the Father's Day Stall.	Jun 2010		
5. Leisa Whiteside to follow up the number of paint smocks required and seek approval from P&C Executive before ordering.	Term 4	Postpone until Kindergarten orientation 2010.	
6. Adrian Wilson to meet with Leisa Whiteside and prepare financial statements for the Uniform Shop for the March P&C meeting.	July 2010	Present before AGM	
7. Andrew Bowmer to finalise the SGPS Education Plan for 2010 and present a list of investment priorities for the SGPS P&C Executive Committee.	Sep 2010	Present at P&C Executive meeting	
8. Andrew Bowmer agreed to prepare an additional wish list of equipment/resources for SGPS for the Executive Committee to target research into potential funding opportunities.	Sep 2010	Present at P&C Executive meeting	
9. Duncan Guy to approach both Allan White and Andrew Bowmer to research the P&C's achievements since 2008 and table in the President's Report for presentation to the next P&C General Meeting.	Term 3	To be completed	
10. Leisa Whiteside to approach Canteen Co-ordinator(s) to see if they can supply tea/coffee to the staff room for free in recognition of their contribution to our students and school community.	July 2010		

