



Samuel Gilbert Public School

BICYCLE POLICY

Introduction

In New South Wales, the prime responsibility for transporting children to and from school rests with parents, not the school. As students riding to and from school does not occur within 'school hours' or on Departmental premises, and as it does not involve supervision by Departmental employees, the Department would deny legal liability for any accident or injury that occurred while students were riding to school.

Since 1st July, 1991 cyclists of all ages have been required by law to wear an approved bicycle safety helmet whenever they ride in a public place, including roads, cycle paths and parks.

It is the school's expectation that students traveling to and from school by bicycle will follow the law and correctly wear an approved bicycle safety helmet.

Students who wish to ride bicycles to school must collect a package from the school office and complete the forms as indicated.

Only when a Samuel Gilbert Public School 'bicycle licence' has been issued may a student ride to school.

The package includes:

- (a) Samuel Gilbert Public School Bicycle Policy Statement
- (b) The Roads & Traffic Authority Safety Notice for Scooters, Bicycles and Skateboards
- (c) A Guide to Bicycle Maintenance

As well as -

Forms to be signed and returned to school office:

- (a) Bicycle Permission Note: to be signed by parent and returned to school
- (b) Bicycle Users Contract: to be signed by the student and parent and returned to the school

When these conditions have been met the Deputy Principal will issue a Bike Rider Licence to the student. A bike can only be ridden to school after a Licence has been issued.

Any questions/concerns should be directed to the Deputy Principal on 9680 4477.

Gordon Fraser
Principal



Samuel Gilbert Public School

BICYCLE POLICY STATEMENT

- (1) No student is to ride a bike to school until a Samuel Gilbert Public School licence has been granted.
- (2) The Department of Education & Training and NSW Roads & Traffic Authority recommends that children under 10 years of age **DO NOT** ride bicycles or scooters to or from school unless accompanied by an adult. Except in exceptional circumstances this recommendation will apply at Samuel Gilbert Public School.
- (3) Children must correctly wear a Standards Australia approved bicycle helmet at all times when in control of a bicycle.
- (4) All RTA road rules concerning bicycles are to be followed. This includes the pedestrians' right of way on footpaths. The bell should be used as a warning when approaching pedestrians.
- (5) Bicycles ridden to school must be in good, safe working order and bicycles must be fitted with a bell.
- (6) Bicycles are to be brought onto and exit the school, either across the oval or via the Kindergarten gate. No other access/exit point is to be used.
- (7) Children are to dismount before entering the school grounds and walk their bicycles whilst on site.
- (8) Bicycles are to be stored in the bike rack at the back of the Kindergarten rooms. Bicycles must be locked with a chain and padlock supplied by the bicycle owner.
- (9) Bicycles and helmets are brought and stored on site at the owner's risk.
- (10) Parents will be notified if children do not adhere to the School's Bicycle Policy. Students may be refused entry with their bicycles to the school grounds if they disobey the rules.
- (11) No riding of bicycles is permitted in school grounds after hours.
- (12) No student is allowed near the bike racks during school hours without teacher permission. Only bike riders may go near the bike racks before and after school.

NOTE: Scooters, Skateboards and rollerblades are not permitted at Samuel Gilbert Public School under any circumstances, unless directed by teachers.



Samuel Gilbert Public School

BICYCLE PERMISSION NOTE

I give permission for _____ (child's name)
_____ (class) to ride his/her bicycle to and from school in 2005.

- I understand that the roads around Samuel Gilbert Public School are very busy and quite dangerous, especially at the commencement and finish of school.
- I have read and understand the bicycle information provided (Samuel Gilbert Public School Bicycle Policy and The RTA Road Safety Notice for Scooters, Bicycles and Skateboards).
- I have read and explained the bicycle information provided (Samuel Gilbert Public School Policy and the RTA Road Safety Notice for Scooters, Bicycles and Skateboards) to my child.
- I have reviewed the Guide to Bicycle Maintenance to check my child's bicycle for roadworthiness and understand that it is my responsibility to keep the bike well maintained with all component parts working correctly.
- My child will always correctly wear a Standards Australia approved helmet when riding a bicycle to and from school.
- I understand that bicycles are brought to school at the owner's risk.
- I understand that if these rules are not followed my child may not be allowed to bring their bicycle onto the school grounds.

Signed: _____

Relationship to Child: _____

Date: _____

BICYCLE USER'S CONTRACT

- I have read and understand the bicycle information provided (Samuel Gilbert Public School Bicycle Policy and the RTA Road Safety Notice for Scooters, Bicycles and Skateboards)
- I understand that it is a joint responsibility between my parents and I to keep the bike well maintained with all component parts working correctly.
- I will always wear my Standards Australia approved helmet correctly when riding a bicycle to and from school.
- I understand that I bring my bicycle to school at my own risk and will secure it with a lock and chain in the bike rack.
- I understand that if these rules are not followed I may be refused entry to the school grounds with my bicycle.
- I will always carry my Samuel Gilbert Public School Bicycle Licence with me when riding to and from school.
- I will produce my licence when requested by a teacher.

Signed (child): _____

Signed (parent): _____

Date: _____